



Investment Planning Policy

7 October 2022

RECORDS AND INFORMATION MANAGEMENT
PRACTITIONERS ALLIANCE

Advancing and Connecting the Records and
Information Management Profession

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DOCUMENT CONTROL

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1.0	29 August 2022	Peter Williams	7 October 2022	Board Meeting

AMENDMENT, MODIFICATION OR VARIATION

- (a) This Policy is effective from 7 October 2022 and is reviewed every two years.
- (b) This Policy may be amended, varied or modified by the Records and Information Management Practitioners Alliance Global (RIMPA Global) Board.

1 INTRODUCTION

The Board of RIMPA Global is responsible for ensuring the company operates within a responsible, sustainable financial framework and that the company has adequate resources to carry out its work. RIMPA Global's Investment Plan forms an important part of fulfilling this responsibility.

2 PURPOSE

This policy is designed to:

- direct the use of RIMPA Global's investment funds and
- determine RIMPA Global's future financial planning to ensure the company is able to maintain its operating budget and create growth while observing socially responsible ethical standards

3 POLICY

The Board of RIMPA Global will maintain and extend the company assets, to provide for its long-term financial viability. In its stewardship of RIMPA Global's financial assets, the Board ensures that any assets not required for the current operating budget are invested in accordance with RIMPA Global's Investment Plan.

4 IMPLEMENTATION

RIMPA Global's Investment Plan manages the cash assets not required for current operating expenses to maximise earnings, retain security, minimise risks and observe socially responsible ethical standards.

All interest and other earnings from investments are deposited into RIMPA Global's operating account and thus become part of the annual operating budget.

The Investment Plan ensures that RIMPA Global's funds:

- are used to achieve a balanced operating budget
- create capital growth and generates income
- cover current liabilities
- allow for establishing new projects, and
- provide for unforeseen expenses
- RIMPA Global's investments will also encourage socially responsible outcomes

RIMPA Global's Investment Plan aligns with the following principles:

- priorities set in RIMPA Global's Strategic Plan are to be adhered to
- investments are to be made with low to medium risk ventures; that is, investments that provide for security of capital over the medium to long term
- RIMPA Global invests with reputable, established, proven, financial institutions
- RIMPA Global does not invest with organisations whose operations are socially irresponsible or incompatible with the mission of the organisation. In particular, RIMPA

Global will not invest in any organisation with a major proportion of its operations in the following areas:

- tobacco sales
- alcohol
- firearms
- gambling
- fossil Fuels

5 RESPONSIBLE

The CEO and the CFO are responsible for recommending an Investment Plan for consideration by the Board, ensuring the following:

- the CFO investigates investment options and makes recommendations to the Board, in the form of an Investment Plan. The Investment Plan must conform with the principles laid out in this policy
- the CFO monitors the progress of all investments, and reports on the investment progress to the Board
- the Investment Plan is reviewed every 6 months