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# **J EDDIS LINTON OUTSTANDING INDIVIDUAL CRITERIA**

## **RIMPA GLOBAL**

RECORDS AND INFORMATION MANAGEMENT  
PRACTITIONERS ALLIANCE

Advancing and Connecting the Records and Information  
Management Profession.

## Contents

1	About the Award .....	3
2	Eligibility.....	3
3	Nomination Process.....	3
4	Award Criteria.....	3
4.1	Overall Contributions.....	4
4.2	Personal Contributions .....	5



## 1 About the Award

The Company Outstanding Achievement (COA) Awards are presented by the Records and Information Management Practitioners Alliance (RIMPA) Global.

The J Eddis Linton Outstanding Individual award is named after one of RIMPA's founding fathers, who, along with three other passionate record managers, sought to strengthen our industry by providing recordkeepers with a vision and a 'way forward' providing a strong foundation upon which RIMPA has been built and continues to grow.

This highly coveted award is the highlight of the award season and is presented to an individual who has made a significant contribution to records and information management and is the pinnacle award bestowed upon an individual within the industry by RIMPA. This award recognises excellence to a superior standard, outstanding achievements that have made a difference within the recipients' organisation, the industry and RIMPA. They are role models from which we can all learn.

Nominations for the award must be received by the advertised annual deadline.

Nominations can be self-nominated or by a third party.

## 2 Eligibility

Must be RIMPA Global Professional Member

This award is not judged on a set period of time but instead covers the duration of the nominees' contribution to RIMPA Global and the industry.

## 3 Nomination Process

To nominate for this award, the Nomination Form (available on the RIMPA Global website) must be completed and sent to the Awards Inbox ([awards@rimpa.com.au](mailto:awards@rimpa.com.au)), along with any supporting documentation.

If attachments are too large to email, nominators should contact RIMPA Global Central Office, and a secure upload link will be provided to allow the transfer of the nomination.

There may be an in-person discussion with shortlisted nominees if required.

The top three nominees will be shortlisted and receive complimentary attendance at the RIMPA Live Diamond Ball for the announcement of the winner.

## 4 Award Criteria

There are two areas that are to be addressed when nominating for this award:

- Overall Contribution
- Personal Contribution



**Overall Contribution:** this section must show the nominees contributions by achieving a minimum of 50 points across, at least four sub-categories, within the areas of:

1. RIMPA Global Contribution
2. Industry Support
3. Learning and Development
4. Knowledge Sharing

**Personal Contribution:** answer the three questions that relate to:

1. Innovation/Development
2. Personal Professional Development
3. RIMPA Global Contributions

## 4.1 Overall Contributions

### RIMPA Contributions

Sub-Category	Details	Points
Company Involvement	Represent RIMPA Global by participating as a member of a specified group or holding listed positions.  Board, Ambassador, Branch/Chapter Executive, Committee/Working Group Chair, Branch/Chapter Member, Committee Member, Working Group Member, Community of Practice Member	Board: 12/year (capped at 3 terms) Ambassador: 10/year (capped at 3 years) Branch/Chapter Executive: 10/year (capped at 3 years) Committee/Working Group Chair: 7/group Branch/Chapter Member: 5/group Committee or Working Group Member: 5/group Community of Practice Member: 5
MC a RIMPA Global Event	Master of Ceremony for RIMPA event which includes welcome, speaker introductions, event wrap up and close	5
Presenting	Presenting events promoting R&IM	5/event

### Industry Support

Sub-Category	Details	Points
Student Placements	Hosting student placements from a RIMPA accredited course (University or VET)	5/student

Sub-Category	Details	Points
Mentoring (Mentor Only)	Mentor a R&IM colleague through the formal RIMPA Global mentoring program	5

### Learning and Development

Sub-Category	Details	Points
Minor Event Attendance	Events include RIMPA ½ day seminar, ½ day seminar & ½ day workshop, round table, roadshow, one day seminar and symposium; events held by professional institutes, associations, societies, professional conference groups, records and information management vendors or other groups which provide professional, technical or personal training.	10/event
Major Conference Attendance	Attendance at RIMPA Live	15
Formal Training	Completion of RIMPA VET Training Courses and RIMPA Accredited University Courses	10
Teaching/Lecturing	Providing education services to industry practitioners	5/course (capped at 30 points)

### Knowledge Sharing

Sub-Category	Details	Points
Author in RIMPA Global Publications	Article published in iQ, IM Now or RIMPA Blog	10/article
Author in Industry Publications	Article published in any R&IM Industry Publication	5/article
Editor	Editing and reviewing articles for iQ	2/article
Research	Author or contribution to research projects/papers	10

## 4.2 Personal Contributions

1. Detail a specific innovation or development you have significantly contributed to in the workplace or the industry.
2. Detail how you have displayed your commitment to your own personal and professional development.
3. Detail how you have contributed to the RIMPA community.