



ARMA International's InfoCon 2025 Scholarship Terms and Conditions

**RECORDS AND INFORMATION MANAGEMENT
PRACTITIONERS ALLIANCE**

Advancing and Connecting the Records and
Information Management Profession

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1 PURPOSE

These are the terms and conditions (the “Agreement”) governing your participation in the RIMPA Global ARMA International’s InfoCon 2025 scholarship. By accepting the RIMPA Global scholarship, you agree to these terms, which form a binding legal contract between the Records and Information Practitioners Alliance Global., (“RIMPA”) and the registered participant (“you” or “Participant”).

2 SCHOLARSHIP CONDITIONS

2.1 Description

- The ARMA International Conference is considered to be one of the premier events for professionals to connect, learn and shape the profession.
- This scholarship provides flights, accommodation and full registration for ARMA International’s InfoCon 2025.
- In the event you wish to extend your stay, RIMPA will not provide accommodation or flights beyond the conference dates, unless otherwise agreed on.
- The conference is set to take place in Arizona, USA from the 19th- 22nd October 2025.
- The scholarship is valued at up to \$8,000.

2.2 Application

- Applications must be submitted through the ‘Apply Now’ link under Scholarship Program.
- You must submit your Scholarship Application and all relevant documents by the advertised closing date of 28 May 2025.
- Joint applications will not be accepted. Scholarships are awarded to an individual and cannot be shared.
- Applications received after the closing date will not be considered.
- You acknowledge and agree that RIMPA, in its sole discretion, reserves the right to change any and all aspects of the Scholarships upon communication to recipient.

2.3 Eligibility

You are eligible to apply for this scholarship if you:

- Are an individual professional member to apply for the International Convention Scholarship. Professional memberships include associate, chartered and fellow members.
 - Scholarships are not open to RIMPA Global Board, staff, or ambassadors.
- Are over the age of 18.
- Are working in the information management industry.
- Are prepared to submit an article or interview about the scholarship in the e-newsletter, journal, podcast, etc.
- You may apply for more than one scholarship but are only permitted to receive one scholarship at a time.
- Applicant must have a valid passport at the time of application with at least six months remaining from the start of the conference.
- Evidence of current passport must be loaded in application form.

2.4 Award of Scholarship

- Scholarship winners are selected based on:
 - Meeting the eligibility requirements
- The Scholarship value at the time of payment may be less than the amount advertised and will not exceed \$8,000. For any variations that may occur, you will be notified via email.
- You acknowledge that RIMPA Global cannot give you any advice on any tax consequences of receipt of the scholarship.
- The Scholarship cannot be transferred to another person.
- You must agree to provide any reasonable request from RIMPA Global for further information.
- You are responsible for staying up to date with the health and travel advice provided by Australian Department of Foreign Affairs and Trade.
- You are responsible for the arrangements of all necessary insurances, passports, visas and other travel documentation.
- You agree to travel at your own risk.
- RIMPA is not liable for any issues that may occur during travel, including but not limited to: loss of luggage, loss of passport, leisure activities and transport, and injury or health issues that may arise.

2.5 Code of Conduct

- Scholarship recipients must abide by the RIMPA Code of Conduct.
- When travelling, you are required to positively represent RIMPA. This is to be done by upholding professionalism and acting in the best interests of RIMPA.
- You are to be aware that laws and regulations outside of Australia are different. It is your responsibility to be familiar with these laws and act accordingly. Any issues may result in termination of the scholarship and repayment.
- When attending the conference, or any professional event during this time, you are expected to present yourself in an appropriate manner. This includes wearing appropriate clothing and not being under the influence of any substances.
- You are to be respectful to any, and all, individuals you may interact with and should refrain from any discriminatory, harassment or victimization behavior.

2.6 Termination

- RIMPA reserves the right to terminate the scholarship for violations of the Code of Conduct under sub-section 2.5 or any breaches of this policy.
- You will be notified, via email, of any potential breaches and provided with the opportunity to discuss the violation. RIMPA has the discretion to determine the outcome to which you will be notified.
- In the event your scholarship is terminated, you will not receive any further payments. You may be required to repay some or all the provided funds.
- The awarding of the scholarship is based off the information you have provided to RIMPA. The scholarship may be terminated at any stage if the information provided is false or misleading for any reason.

- Should repayment be required, you must repay the amount within 31 days of receiving the notice from RIMPA. This will occur if:
 - There was an error in payment; or
 - You are no longer eligible and do not meet the conditions of the scholarship; or
 - Any other error regarding the scholarship
- Failure to repay outstanding amounts, upon request, gives RIMPA the right to take legal action where necessary.

2.7 General

- RIMPA may choose not to award all Scholarships should there be no suitable applicant.
- The Scholarship conditions are standard for all applicants; however, exceptions may be granted upon application.
- You agree to comply with all the terms and conditions, and any other company policies mentioned in this terms and conditions document.