Julie Apps New Practitioner

The Company Outstanding Achievement (COA) Awards are presented by the Records and Information Management Practitioners Alliance (RIMPA) Global.

The Julie Apps New Practitioner Award is named in acknowledgement of Julie Apps, an honoured life member of RIMPA. Julie has been involved in the record and information management industry for over 40 years and has always had a keen focus on training and mentoring new practitioners to the industry, taking many young, unsure persons through the RIMPA journey to become passionate and contributing professionals. Her mentoring skills centre around involvement and guidance and there are numerous professionals working in the industry who Julie has helped to mould into the persons they are today.

The New Practitioner Award is presented by RIMPA to recognise the contribution an individual has made either to their workplace practices or to the RIMPA community.

Nominations for the COA award *2025 Julie Apps New Practitioner* open for nominations on 5th May 2025, closing 1st August 2025. Nominations can be self-nominated or by a third party.

Eligibility

Potential nominees do not need to be a RIMPA Global member to nominate or be nominated for this award, however, they must attain specific eligibility requirements before progressing through to the application process.

1. Must be employed or volunteer (permanent, temporary, or part-time capacity) for 5 years or less in a records and information management role. **Evidence** must be provided from employer or volunteering organisation detailing commencement date of records and information management role

* To progress the application must show the nominees contribution and achieve a minimum of 50 points within the categories of *Workplace Contribution*, *Knowledge Sharing* and *Learning and Development* (**evidence** is to be uploaded to obtain points)
* There may be an in-person discussion with shortlisted nominees if required.

Workplace Contribution

Actively participate in R&IM working groups

**Points** 5 per group

**Explanation and details to be included:**

Provide details on working groups individual has been involved in, scope of working group and nominees' contribution

Advocacy of R&IM to wider organisation

**Points** 20

**Explanation and details to be included:**

Provide details of what advocacy included

Develop training materials

**Points** 15

**Explanation and details to be included:**

Provide details on training materials developed and how they were utilised in the organisation

Contribute to the development of governance/strategic documents

**Points** 5 per document

**Explanation and details to be included:**

Provide details on documents contributed to, how they were utilised in the organisation and nominees' contribution

Contribute to projects or initiatives within the workplace or volunteering organisation

**Points** 5 per activities

**Explanation and details to be included:**

Provide details on projects or initiatives the individual has been involved in, including scope and outcomes

Knowledge Sharing

Article published in iQ Magazine

**Points** 10 per article

**Explanation and details to be included:**

Provide details on iQ issue: volume #, issue #, publication month and title of article (author must be identified with article)

Article published in R&IM Industry Publication (excluding iQ Magazine)

**Points** 5 per article

**Explanation and details to be included:**

Provide details on publication and title of article

Article published in RIMPA Newsletter (IM Now)

**Points** 5 per article

**Explanation and details to be included:**

Provide details on article published: date of newsletter and title of article

Research Projects/Paper

**Points** 10

**Explanation and details to be included:**

Provide details of title of paper published and date of publication or title of research project and where delivered. Nominee must be listed as co-author or contributor.

Learning and Development

Attendance at R&IM event - excludes RIMPA Live

**Points** 10 points per event

**Explanation and details to be included:**

Events include RIMPA ½ day seminar, ½ day seminar & ½ day workshop, round table, roadshow, one day seminar and symposium; events held by professional institutes, associations, societies, professional conference groups, records and information management vendors or other groups which provide professional, technical or personal training and can be either in person or virtual. Include details: event name, date, length of event/event type.

Attendance at RIMPA Live - Annual Convention

**Points** 15

**Explanation and details to be included:**

No details required - confirmed with RIMPA Central Office

RIMPA Records Management Qualifications and RIMPA Accredited University Courses

**Points** 10

**Explanation and details to be included:**

Provide details of enrolment and modules/subjects completed and results, course name and place of study.

Application

Nominee to answer two questions, which are scored on a merit-based assessment

1. Detail a specific innovation or development you have contributed to in the workplace or volunteer organisation (maximum 800 words)
   * **Details to be included:** Purpose/Scope, Background, Outcomes, Impact, Lessons Learnt

**Assessment:** Based on response provided, assess against:

* Has fundamentally and positively impacted the workplace
* Has increased the awareness of R&IM in the workplace

**Scoring Criteria:** based on inclusions - each category given a score:

* 1-3 = Development Required: limited detail provided, and limited impact shown
* 4-6 = Satisfactory: evidence of some impact to a satisfactory standard
* 7-9 = Strong: demonstrated to a high standard and positive impact and awareness

Detail how you have displayed your commitment to your own personal and professional development.

* + **Details to be included:** Detail your personal and professional journey and learnings and how this has impacted you (no more than 800 words)

**Assessment:** Based on response provided, assess against:

* Shows personal and professional growth

**Scoring Criteria:** based on inclusions - each category given a score:

* 1-3 = Development Required: limited detail provided, and limited growth shown
* 4-6= Satisfactory: evidence of some growth to a satisfactory standard
* 7-9= Strong: demonstrated to a high level of positive growth and learning