David Moldrich Outstanding Volunteer

The Company Outstanding Achievement (COA) Awards are presented by the Records and Information Management Practitioners Alliance (RIMPA) Global.

A person wearing a suit and tie

Description automatically generated with medium confidenceThe David Moldrich Outstanding Volunteer Award is named after a dedicated and passionate individual who has contributed voluminous hours of time as a volunteer to RIMPA. This award seeks to recognise Ambassadors, Board Members, RIMPA Committee and Working Group Members for their time and contributions to RIMPA in the year of the award.

The award is a testament and thanks to the recipient's outstanding contributions to RIMPA between 01/07/2024-30/04/2025 and demonstrates and recognises the importance of volunteering and giving back to the industry.

The David Moldrich Outstanding Volunteer Award reflects the strong foundation upon which RIMPA has been built and continues to grow and serves as a reminder of the importance of recognising our volunteers.

Nominations for the COA award – David Moldrich Outstanding Volunteer open on 5th May 2025, closing 1st August 2025. Nominations can be self-nominated or by a third party.

**RIMPA Strategic Pillars**



Eligibility

Potential nominees must attain specific eligibility requirements before progressing through to the application process:

1. Must be a RIMPA Global Professional Member
2. Between 01/07/24 - 30/04/25 must have been:
   1. Board Member
   2. Ambassador
   3. Committee/Working Group Member
   4. Community of Practice Member
   5. Mentor or
   6. CEO assigned volunteer
3. To progress the application must show the nominees contribution and achieve a minimum of 50 points across at least four strategic pillars (**evidence** is to be uploaded to obtain points)
4. There **may** be an in-person discussion with shortlisted nominees if required.

Governance and Risk Pillar

|  |  |  |
| --- | --- | --- |
| Contribution | Points | Explanation/Evidence |
| Reviewing and monitoring RIMPA’s Governance Tools | 5 | Provide details of your contribution to the overall governance of RIMPA in relation to preparing/updating RIMPA’s governance documentation and/or marketing and promoting the changes |
| Performance management of Board and Ambassadors | 5 | Provide details of your contribution/assistance in the review of documentation and the implementation of performance programs |
| Governance Committee | Chair/Lead: 10  Member: 7 | Actively participated as a member of any Governance & Risk Committee  No details required - confirmed with RIMPA Central Office |
| Working Group | Chair/Lead: 7  Member: 5 | Actively participated as a member of any Governance and Risk working group  No details required - confirmed with RIMPA Central Office |

Industry Education Pillar

| Contribution | Points | Explanation/Evidence |
| --- | --- | --- |
| Development of Training Programs | 20/program | Provide details of training program including topic/subject |
| Delivery of Training | 10/session (capped at 30) | Provide details of RIMPA training session including topic/subject, date of delivery, length of training and location |
| Expand Education Opportunities | 10 | Involvement in additional activities that have enhanced professional development opportunities for RIMPA members. Provide details of market research, university lecturing, external educational committees, advocacy in education and training. |
| Mentoring (mentor only) - RIMPA Formal program | 10 | No details required - confirmed with RIMPA Central Office |
| Industry Education Committee | Chair/Lead: 10  Member: 7 | Actively participated as a member of any Industry Education Committee  No details required - confirmed with RIMPA Central Office |
| Working Group | Chair/Lead: 7  Member: 5 | Actively participated as a member of any Professional Development working group  No details required - confirmed with RIMPA Central Office |

Member Engagement Pillar

| Contribution | Points | Explanation/Evidence |
| --- | --- | --- |
| Increase Membership | 5/new member  10/new corporate member | Demonstrate that your efforts have increased RIMPA membership. This may be by referral, encouragement, or testimonials.  Provide details of new members – may be contacted to validate volunteers’ involvement |
| Membership Upgrades | 5/upgrade | Demonstrate your involvement and support of an existing member in upgrading to/of professional status  Provide details of members – may be contacted to validate volunteers’ involvement |
| Membership Drive | 10/activity | Participate or initiate membership drives, this may be career days or presenting at schools/university on becoming a member  Provide details of membership drive: date and location |
| Enhance the Membership Experience | 10/activity | Lead or assist in the reviewing and or implementation of membership programs which enhance the member’s experience.  Examples may include professional status reviews, assessing CPD submissions, emerging member programs  Provide evidence of involvement |
| Member Engagement Committee | Chair/Lead: 10  Member: 7 | Actively participated as a member of any Member Engagement Committee  No details required - confirmed with RIMPA Central Office |
| Working Group | Chair/Lead: 7  Member: 5 | Actively participated as a member of any Member Engagement working group  No details required - confirmed with RIMPA Central Office |

Advocacy & Collaboration Pillar

| Contribution | Points | Explanation/Evidence |
| --- | --- | --- |
| Responding to Legislation Changes | 10/response | Contribute to RIMPA responses to government regulation changes via the CEO  Provide details of involvement in response: topic, date and what was contributed |
| Global Enhancement | 20 | Assist in the Global Information Consortium and/or global relations  Provide details of involvement |
| General Advocacy | 10/campaign | Lead and/or participate in advocacy campaigns to further advance the information management industry and RIMPA. Examples may include lobbying, attending authorised debates, running round tables, meeting with politicians, meeting with local archive offices on behalf of RIMPA.  Provide details of campaign: date, location, topic |
| Information Awareness Week | 10 | Participate and or contribute to the organisation, collaboration, sourcing sponsors, program development and presenting at RIMPA endorsed information awareness week events and or formalities  Provide details of involvement |
| Advocacy & Collaboration Committee | Chair/Lead: 10  Member: 7 | Actively participated as a member of any Advocacy & Collaboration Committee  No details required - confirmed with RIMPA Central Office |
| Working Group | Chair/Lead: 7  Member: 5 | Actively participated as a member of any Advocacy & Collaboration working group  No details required - confirmed with RIMPA Central Office |

Innovation & Sustainability Pillar

| Contribution | Points | Explanation/Evidence |
| --- | --- | --- |
| Innovation Projects | 20/project | Lead and/or participate in an innovation program to further advance the information management industry and RIMPA. Examples may include Hackathons, developing products/software/tool kits or related white papers  Provide details of innovative outcome |
| Innovation & Sustainability Committee | Chair/Lead: 10  Member: 7 | Actively participated as a member of any Innovation & Sustainability Committee  No details required - confirmed with RIMPA Central Office |
| Working Group | Chair/Lead: 7  Member: 5 | Actively participated as a member of any Innovation & Sustainability working group  No details required - confirmed with RIMPA Central Office |

Social and Environmental Programming Pillar

| Contribution | Points | Explanation/Evidence |
| --- | --- | --- |
| Social and Environmental Programming Projects | 20/project | Lead and/or participate in the development of social programs to ensure that RIMPA remain in touch with social and community requirements whilst advancing the information management industry and RIMPA. Examples may include First Nations, LGBTIQ, environmental sustainability.  Provide details of program |
| Charitable Contributions | 5/engagement | Assist and/or participate within a charitable entity providing expertise and advice on information management (not provided as paid work) – *this category can be as a representative of the industry or as a representative of RIMPA*  Provide evidence of advice/expertise given |
| Social and Environmental Programming Committee | Chair/Lead: 10  Member: 7 | Actively participated as a member of any Social and Environmental Programming Committee  No details required - confirmed with RIMPA Central Office |
| Working Group | Chair/Lead: 7  Member: 5 | Actively participated as a member of any Social and Environmental Programming working group  No details required - confirmed with RIMPA Central Office |

Standards Pillar

| Contribution | Points | Explanation/Evidence |
| --- | --- | --- |
| Standards Committees (not RIMPA committee) | 5/meeting | RIMPA representative on authorised standards committees such as IT21 and digital preservation Coalition Group  Provide dates of meetings and actions where applicable |
| Standards Committee | Chair/Lead: 10  Member: 7 | Actively participated as a member of any Standards Committee  No details required - confirmed with RIMPA Central Office |
| Working Group | Chair/Lead: 7  Member: 5 | Actively participated as a member of any Standards working group  No details required - confirmed with RIMPA Central Office |

Business Development Pillar

| Contribution | Points | Explanation/Evidence |
| --- | --- | --- |
| Business Opportunities Development | 20/opportunity | Lead and/or participate in the development of business ideas that are implemented to ensure that RIMPA remain viable whilst advancing the information management industry and RIMPA. Examples may include new business ventures, partnerships, MOUs  Provide details of opportunity |
| Business Development Committee | Chair/Lead: 10  Member: 7 | Actively participated as a member of any Business Development Committee  No details required - confirmed with RIMPA Central Office |
| Working Group | Chair/Lead: 7  Member: 5 | Actively participated as a member of any Business Development working group  No details required - confirmed with RIMPA Central Office |

Application

Nominee to answer three questions, which are scored on a merit-based assessment

1. Detail your volunteer experience and how this has encouraged others to participate (maximum 250 words)

**Assessment:** Based on response provided, assess against:

* Demonstrates experiences as volunteer positively
* Promotion of volunteering to others
* Demonstration of encouragement

**Scoring Criteria:** based on inclusions – each category given a score:

* 1-3 = Development Required: limited detail provided, and limited encouragement demonstrated
* 4-6 = Satisfactory: evidence of some encouragement and positivity to a satisfactory standard
* 7-9 = Strong: demonstrated to a high standard and positive impact and awareness

1. Detail how being a RIMPA volunteer has enhanced you both personally and professionally (maximum 250 words)

**Assessment:** Based on response provided, assess against:

* Shows personal growth and development
* Shows professional growth and development
* Details learnings and impact on career

**Scoring Criteria:** based on inclusions - each category given a score:

* 1-3 = Development Required: limited detail provided, and limited growth and development shown
* 4-6 = Satisfactory: evidence of growth and development to a satisfactory standard
* 7-9 = Strong: demonstrated to a high level of growth, development, career impact and learning

1. Create a promotional artefact depicting the volunteer journey/lifecycle. This artefact can be anything you would like to develop. Examples could be:

* Article (maximum 200 words)
* Graphic/Image
* PowerPoint
* Flowchart

*Note: your artefact/submission may be used by RIMPA Global.*

**Assessment:** Based on response provided, assess against:

* Response clearly depicts the volunteer journey
* Idea is innovative and original
* Idea shows purpose and benefits

**Scoring Criteria:** based on artefact:

* 1-3 = Development Required: limited innovation, purpose and benefits shown
* 4-6 = Satisfactory: evidence of thought-provoking innovation, purpose and benefits to a satisfactory standard
* 7-9 = Strong: demonstrated to a high standard of originality, innovation with potential for implementation, showing significant benefits to RIMPA volunteers and community