



RIMPA Live Scholarship Terms and Conditions

20 March 2025

**RECORDS AND INFORMATION MANAGEMENT
PRACTITIONERS ALLIANCE**

Advancing and Connecting the Records and
Information Management Profession

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1 PURPOSE

These are the terms and conditions (the "Agreement") governing your participation in the RIMPA Global Marita Keenan RIMPA Live 2025 scholarship. By accepting the RIMPA Global scholarship, you agree to these terms, which form a binding legal contract between the Records and Information Practitioners Alliance Global, ("RIMPA") and the registered participant ("you" or "Participant").

2 SCHOLARSHIP CONDITIONS

2.1 Description

- RIMPA Live is the premiere event in the RIMPA calendar, offering a unique opportunity to meet and connect with the movers and shakers of the records and information industry.
- This scholarship provides accommodation and full RIMPA Live registration (including social events) as well as sponsor introductions and a seat at the Chair's table for the Gala Awards Dinner. Travel to RIMPA Live is the responsibility of the winner.
- RIMPA Live is set to take place at the Pullman Melbourne Albert Park from the 28th October to the 30th October 2025.
- The scholarship is valued at up to \$3000.

2.2 Application

- You must submit your Scholarship Application and all relevant documents through the 'Apply Now' link under Scholarships Program by the advertised closing date – 5 May 2025
- Joint applications will not be accepted. Scholarships are awarded to an individual and cannot be shared.
- Applications received after the closing date will not be considered.
- You acknowledge and agree that RIMPA, in its sole discretion, reserves the right to change any and all aspects of the Scholarships upon communication to recipient.

2.3 Eligibility

You are eligible to apply for this scholarship if you:

- Are a member in your second year and have never attended RIMPA Live.
- Are over the age of 18.
- Are working in the information management industry.
- Are prepared to submit an article or interview about the scholarship in the e-newsletter, journal, podcast etc.
- You may apply for more than one scholarship.
- You are only permitted to receive one scholarship.

2.4 Award of Scholarship

- Scholarship winners are selected on the basis of:
 - The eligibility requirements

- Suitability
- The scholarship value at the time of payment may be less than the amount advertised and will not exceed \$3000. For any variations that may occur, you will be notified via email.
- You acknowledge that RIMPA Global cannot give you any advice on any tax consequences of receipt of the scholarship.
- The Scholarship cannot be transferred to another person.
- You must agree to provide any reasonable request from RIMPA Global for further information.
- You are responsible for staying up to date with the health and travel advice provided by Australian Department of Foreign Affairs and Trade.
- You are responsible for the arrangements of all necessary insurances, passports, visas and other travel documentation.
- You agree to travel at your own risk.
- If RIMPA determines that you have violated this policy, RIMPA may cancel your Scholarship. If cancellation is to occur, you will be notified via Email and provided an opportunity to discuss the violation.
- RIMPA is not liable for any issues that may occur outside the event including but not limited to, leisure activities, loss of luggage, and injury or health issues that may arise. Any related costs will be incurred by you.

2.5 Code of Conduct

- Scholarship recipients must abide by the RIMPA Code of Conduct.
- When attending RIMPA Live, you are required to positively represent RIMPA. This is to be done by upholding professionalism and acting in the best interests of RIMPA.
- You are to be aware of the laws and regulations that govern Australia. It is your responsibility to be familiar with these laws and act accordingly. Any issues may result in termination of the scholarship and repayment.
- When attending the conference, or any professional event during this time, you are expected to present yourself in an appropriate manner. This includes wearing appropriate clothing and not being under the influence of any substances.
- You are to be respectful to any, and all, individuals you may interact with and should refrain from any discriminatory, harassment or victimisation behaviour.

2.6 Termination

- RIMPA Reserves the right to terminate the scholarship for violations of the Code of Conduct under sub-section 2.5 or any breaches of this policy.
- You will be notified, via email, of any potential breaches and provided with the opportunity to discuss the violation. RIMPA has the discretion to determine the outcome to which you will be notified.
- In the event your scholarship is terminated, you will not receive any further payments. You may be required to repay some or all the provided funds.

- The awarding of the scholarship is based off the information you have provided to RIMPA. The scholarship may be terminated at any stage if the information provided is false or misleading for any reason.
- Should repayments be required, you must repay the amount within 31 days of receiving the notice from RIMPA. This will occur if:
 - There was no error in payment; or
 - You are no longer eligible and do not meet the conditions of the scholarship; or
 - Any other error regarding the scholarship
- Failure to repay outstanding amounts, upon request, gives RIMPA the right to take legal action where necessary.

2.7 General

- RIMPA may choose not to award all scholarships should there be no suitable applicant.
- The scholarship conditions are standard for all applicants; however, exceptions may be granted upon application.
- You agree to comply with all the terms and conditions, an any other company policies mentioned in this terms and conditions document.