Qld RIMPA Excellence Awards

Harry Haxton Shields and Chris Simpson Medals
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Introduction

The Qld RIMPA Excellence Awards are awarded by the Records and Information Management Professionals Australasia (RIMPA) Queensland Branch and Queensland Chapter. The awards recognise outstanding achievements and contributions to the records and information management industry through the practical application of records and information management initiatives that promote the RIMPA Charter of leveraging the value of records as corporate assets and as evidence of business activities.

The Awards also honour RIMPA members of Qld who have made significant contributions to the advancement of our profession and who are seen as leaders in the records and information management industry.

The Awards culminate in the recognition and celebration of organisations and individuals that implement initiatives and industry leading services that raise the visibility of records and information management across industries.

Nominations can be self-nominated or nominated by another party.

Award Timing

Harry Haxton Shields – nominations are open 1 February and close 30 March with the winners announced at the annual full day seminar held in May to coincide with Information Awareness Month and nominations are in reference to the preceding 12 months.

Chris Simpson Medals – nominations are open 1 August and close 30 September with the winners announced at the annual Chapter Symposium and nominations are in reference to the preceding 12 months.

Eligibility

Organisational participation includes private companies, publicly listed companies, multinational subsidiaries, non-government organisations, educational institutions, franchise systems, partnerships, government departments/agencies, local government and statutory bodies operating within the Qld Branch jurisdiction of RIMPA. Individuals can also apply.

The nominee must be a current financial member of RIMPA. Where the nominee is an organisation or group of organisations, all nominees must be a current financial member of RIMPA.

Initiatives can include but are not limited to, projects, programs, processes, services, systems, technologies, developments, ventures and undertakings, systems implementation, integration, archival programs, digitisation.

Prizes

Each award winner will receive an individual trophy and $200 in RIMPA credits to use at their discretion in the coming financial year.

Judging Panel

The judging panel for the Qld RIMPA Excellence Awards consists of the Qld Branch President, a representative from another RIMPA Branch and a sponsor representative. Additionally, Chris Simpson will be on the judging panel for the Chris Simpson Medals.
The Harry Haxton Shields

Named after one of Queensland’s founding fathers, the award honours Harry Haxton who encouraged our industry to push the boundaries and achieve more than what we ever thought possible. From education and learning, publication and knowledge sharing his ‘give it a go attitude’ is the basis on which outstanding achievements are built. Harry was the inaugural lecturer in Records Management in Qld and a strong champion for educated professionals in our industry.

The Harry Haxton Shields recognise an outstanding student, a new professional and an outstanding group within the records and information management profession who have excelled during the preceding 12 months.

New Professional

This category is awarded to a new professional to the records and information management industry who has demonstrated significant potential to succeed within the profession.

The award is open to members who have received professional status in the preceding 12 months.

Assessment Criteria

1. How the individual has contributed to their workplace and the impact this has made for the organisation.
2. How the individual has contributed to the records and information management industry and the impact this has made in the industry.

Outstanding Student

This category is awarded to a student who has achieved excellence in educational studies in records and information management. The award is open to both full time and part time students who have completed a dedicated records and information management course within the preceding 12 months.

- The award can be self-nominating or nominated by a lecturer/trainer/employer.
- Study may be undertaken at any level, including tertiary and VET.
- Nominees must have achieved no less than a Credit (or its equivalent) for the entire course.
- The award is open to student members studying in a full or part-time mode.
- The educational institution/provider must be an accredited RTO.
- A certified copy of the nominee’s academic record must be provided with the application.
- The award is not limited by age.
- Evidence should include a personal statement of what the learning opportunities and outcomes have meant, and how the student will apply them (not more than two pages).
Assessment Criteria

Nominations will be judged on:

1. The level of achievement attained for the entire course.
2. How the individual will or has implemented their learnings in their workplace.
3. How the individual will or has used their learning to impact the broader records and information management industry.

Outstanding Group

The Outstanding Group Award is open to groups, other than RIMPA Committees who have achieved excellence in records and information management and made an outstanding contribution to records and information management in Queensland in the preceding 12 months.

- Groups/committees must comprise at least three people.
- Nominated organisations must be financial members of the RIMPA (but not necessarily all participants).
- Each submission must provide details of the outstanding achievement in not more than two (2) pages.
- The achieved excellence and outstanding contribution should demonstrate one or more of the following:
  - Innovation
  - Marketing
  - Partnership and Teamwork
  - Collaboration
  - Implementation
  - Business Benefit

Assessment Criteria

1. The impact the group has had on their workplace or the broader records and information management industry in one or more of the following:
   a. Innovation – recognises leadership through the practical application of innovative solutions for new and existing market needs resulting in a commercial, environmental and/or social benefit.
   b. Marketing – demonstrated and delivered a recordkeeping service within their organisation in a way that has increased the profile of records and information management within their organisation through a pioneering marketing program.
   c. Partnership and Teamwork – demonstrated working cooperatively toward a common goal utilising an effective method of transferring ‘know how’ among all involved, therefore creating and sustaining a working relationship to enable the elevation of records and information management within an organisation.
   d. Collaboration – an exemplary skills development collaboration between a department, employer or industry body and, at least, one other stakeholder (including vendors and consultant).
   e. Implementation – organisations that have achieved outstanding results and excellence in the implementation of a project.
   f. Business Benefit – organisations that have achieved outstanding success for business improvement
# Harry Haxton Shields

## Nomination Form

Details of Nominee (person/group being nominated for Shield)

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Category for Nomination:

- [ ] New Professional
- [ ] Outstanding Student
- [ ] Outstanding Group

Details of Nominator

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Email nomination to: [awards@rimpa.com.au](mailto:awards@rimpa.com.au)
The Chris Simpson Medals

Chris Simpson is a Life member of RIMPA and the recipient of the inaugural Industry Contribution Award for Leadership/Mentoring. Firmly believing in the power of the pen, Chris held the position of Secretary on the (then) Local Government Chapter during its formation years. The Chris Simpson Medals culminate in the recognition and celebration of individuals that implement initiatives and industry leading services on a prominent scale.

The medals are open to individual members who have made a significant contribution to records and information management in the below two categories.

Criteria

- The awards can be either self-nominating or be nominated.
- Each submission must provide details of the outstanding contribution in no more than 1,000 words.
- Supporting documented evidence should accompany the nomination.

Outstanding Individual – Mentoring

The Outstanding Individual Medal for Mentoring recognises and honours individuals in records and information management who, as exemplary mentors and advisors, have significantly and consistently supported the personal and professional development of others in the preceding 12 months.

Assessment Criteria

1. How the achievement or contribution has impacted an individual’s workplace or the broader records and information management industry in one or more of the following:
   a. Exemplary mentors and advisors who have significantly and consistently supported the personal and professional development of others.
   b. Display an outstanding degree of dedication and commitment to the profession.

Outstanding Individual – Contribution

The Outstanding Individual Medal for Mentoring recognises and honours individuals in records and information management who, as exemplary mentors and advisors, have significantly and consistently supported the personal and professional development of others in the preceding 12 months.

Assessment Criteria

1. How the achievement or contribution has impacted an individual’s workplace or the broader records and information management industry in one or more of the following:
   a. An example of best practice or innovation in the records management field that extends the boundaries of common practice.
   b. A commitment to records and information management issues leading to increased motivation, involvement and improved business performance. Key internal personnel will need to verify that the initiatives made a significant strategic and practical contribution to the organisation.
   c. A commitment to solving or improving records and information management issues.
d. A significant innovation or development in the industry that increases the awareness of the profession to those outside RIMPA.

e. Display an outstanding degree of dedication and commitment to the profession.
Chris Simpson Medals

Nomination Form

Details of Nominee (person being nominated for Medal)

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Category for Nomination:

☐ Outstanding Individual – Mentoring

☐ Outstanding Individual – Contribution

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