



# Life Membership

13 January 2020

RECORDS AND INFORMATION MANAGEMENT  
PRACTITIONERS ALLIANCE

Advancing and Connecting the Records and  
Information Management Profession

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### DOCUMENT CONTROL

Version	Date	Author(s)	Approval	Comments
1.0	31/07/2019	Nancy Taia	RIMPA Board	Creation of criteria
1.1	13/01/2020	Nancy Taia		Amendment to style guide

### AMENDMENT, MODIFICATION OR VARIATION

- (a) This Recognition Criteria is effective from 6 December 2019 and are reviewed every two years.
- (b) This Recognition Criteria may be amended, varied or modified by the RIMPA Board.

## 1 LIFE MEMBERSHIP

Life Membership is given to a member as recognition of their dedication and continued support to RIMPA and for commitment to professional membership.

## 2 ELIGIBILITY

The nominations for Life Membership must be a current financial member of RIMPA and hold professional status.

Life Membership may be bestowed on a member at any time and it is not linked with the members retirement from the industry. A member can be nominated by a RIMPA Branch or a member of the RIMPA Board.

Members who receive Life Membership are no longer required to pay membership fees nor complete CPD.

## 3 JUDGING PANEL

Nominations are forwarded to the Awards and Recognition Portfolio Lead for assessment against the criteria where a recommendation will be made to the RIMPA Board.

A vote will be undertaken by the RIMPA Board on the eligibility of the nomination and it is deemed accepted by majority vote.

## 4 CATEGORIES

There are two categories for nominating a member for Life Membership:

- Outstanding Contribution
- Long and Valued Serving Member

### 4.1 Outstanding Contribution

To obtain Life Membership through this category a member must have made an outstanding contribution to RIMPA. An outstanding contribution to RIMPA is one which:

- results in RIMPA being substantially, demonstrably and positively changed by that contribution, and occurs over a significant period – minimum of five years;
- required substantial and commendable personal input; and
- can be clearly documented and corroborated.

Nominations will not be considered if more than three years have passed since the primary component of the outstanding contribution was completed or made.

## 4.2 Long and Valued Serving Member

To obtain Life Membership through this category a member must show continued support for RIMPA and a commitment to professional membership.

A long and valued serving professional member to RIMPA is one which:

- has a minimum of 10 years continuous Professional Membership;
- successfully undertakes the Continual Professional Development (CPD); and
- demonstrates a contribution to RIMPA's Strategic Plan

A points system is used to evaluate nominations. A score of at least 100 points is to be obtained for a nomination to be submitted to the RIMPA Board for consideration.

The point items are aggregated under category headings of:

- points based on RIMPA positions
- points based on RIMPA oriented qualifications
- points based on RIMPA contributions

To demonstrate an outstanding contribution, the nominee must have gained points in at least two categories.

## 4.3 Points based on RIMPA Positions:

- For each completed year as an Executive Company Board member – 10 points (capped at five years);
- For each completed year as a Company Director – 10 points (capped at five years).
- For each completed year as a Branch or Chapter President – 10 points (capped at five years);
- For each completed year as a named Branch or Chapter position – 5 points (capped at five years);
- For each completed year as a Branch or Chapter Councillor – 2 points (capped at five years).

#### 4.4 Points based on RIMPA oriented qualifications:

- For each completed year of continuous membership as a Professional Member (Associate, Chartered, Fellow) - 2 points (capped at a 10 years);
- For each completed year participating as a mentor/trainer in RIMPA programs (mentoring or training) - 2 points (capped at 10 years).

#### 4.5 Points based on RIMPA contributions:

- For being directly responsible for a major and successful RIMPA project, which positively impacts the records and information community (verified by the nominator or Branch) - 10 points (capped at four projects);
- For outstanding contributions to RIMPA, such as length of service, exemplary service and contributions which positively change RIMPA (verified by the nominator or Branch) - 10 points (capped at three contributions).

## Life Membership

### NOMINATION FORM

Details of Nominee (person being nominated for Life Membership)

Name:	
Organisation:	
Telephone:	
Email:	

Category for Nomination:

- Outstanding Contribution
- Long and Valued Serving Member

Details of Nominator

Name:	
Telephone:	
Email:	

Email nomination to: [awards@rimpa.com.au](mailto:awards@rimpa.com.au)