

UPGRADE MEMBERSHIP STATUS TO FELLOW

*Mandatory Fields

PERSONAL DETAILS

Name*

Current Membership Status*

- | | | |
|-------------------------------------|---|---|
| <input type="checkbox"/> Non-Member | <input type="checkbox"/> Student | <input type="checkbox"/> Individual |
| <input type="checkbox"/> Corporate | <input type="checkbox"/> Associate (ARIM) | <input type="checkbox"/> Chartered (MRIM) |

Phone*

Email Address*

EVIDENCE OF YOUR PROFESSIONAL EXPERIENCE*

Demonstrate at least 10 years' experience within the records and information management industry or industry qualifications (minimum Bachelor level) and 5 years' experience within the records and information management industry.*

Evidence of at least 7 years' of membership in the Company (International Members can demonstrate 7 years' membership with an Affiliate Company.)*

Evidence of achievement of the RIMPA Continuing Professional Development (CPD) Program for the last 5 years.*

Evidence of contribution to a Branch Council or National Board for a minimum of 3 years.*

INFORMATION MANAGEMENT SKILLS

Demonstrate your experience against all questions for 12 of the NAA Information Management Professional capabilities below:

INFORMATION GOVERNANCE

Is able to endorse strategies to ensure information governance is integrated with data and IT governance, and aligns with corporate governance.

Is able to advocate for information governance to ensure reduced risk and improved information sharing and reuse.

Is able to advocate for, or chair, an information governance committee (or equivalent) and ensure key stakeholders are engaged.

LEGISLATION AND POLICY

Understands the impact of legislation and policies on information and data and their management, and ensures these are addressed in information governance initiatives.

Is able to influence the direction of information and data related legislation and policies.

STANDARDS AND BEST PRACTICE

Is able to support continuous improvement by strategically implementing standards and best practice in information and data management.

INFORMATION AND DATA LEADERSHIP

Is able to champion and promote an organisational culture that values information and data.

Is able to resource information and data management training and continuing professional development.

VALUE OF DATA AND INFORMATION

Understands the value of information and data as corporate assets that need to be managed according to their value, supporting with appropriate investment and resources.

Understands the need to communicate and promote the value of data and information assets.

RISK MANAGEMENT

Understands the implications of new technologies and industry changes and demonstrates clear leadership to ensure information and data is managed throughout its lifecycle to ensure its continuing availability.

Is able to allocate adequate resources to implement risk management and delegate authority for detailed planning and execution of risk management activities.

INFORMATION SECURITY

Understands information security needs and how they relate to information management processes and ensures appropriate resources are allocated to mitigate information security threats.

VALUE IDENTIFICATION, RETENTION AND DESTRUCTION

Understands the application of legislation on managing all information and data and its role in identifying valuable information and data and ensuring accountability and integrity.

Understands the risks and costs of holding information and data longer than required and is aware of the benefits of disposal.

Is able to support and resource disposal processes.

DIGITAL PRESERVATION AND CONTINUITY

Is able to support strategies for digital preservation to achieve digital continuity and mitigate obsolescence.

BUSINESS PROCESS IMPROVEMENT

Understands the need for enterprise wide analysis and review of technology, systems and processes to achieve strategic priorities.

Is able to articulate the reasons, and provide support for business process change.

INFORMATION REVIEW

Understands the strategic value of information reviews and supports the implementation of recommendations.

USER EXPERIENCE

Understands user experience is central to the successful implementation of information technologies and processes.

Is able to support a multidisciplinary team, led by an experienced product manager, to design, build, operate and iterate a service.

INFORMATION ARCHITECTURE

Understands and supports information architecture initiatives and how they relate to other enterprise architectural domains.

Is able to drive a culture that values information and data sharing and advocates good information architecture practices to enable seamless sharing and reuse of information.

METADATA

Understands the benefits of having adequate metadata.

Is able to strategically support a managed metadata environment that enables interoperability.

TOOLS AND TECHNOLOGIES

Understands enterprise requirements for appropriate technologies, and is able to drive the development of improved information and data management capability across the organisation.

INFORMATION MANAGEMENT FUNCTIONALITY IN SYSTEMS

Understands the need for information management functionality, and supports solutions to address gaps in existing business systems.

Understands the impacts of new and emerging technologies and ensures information management functionality is considered when acquiring new technologies.

INTEROPERABILITY

Understands the need for interoperability based on evidence of internal/external demands for information and data exchange.

Is able to drive interoperability using information and data governance mechanisms.

Is able to support and resource interoperability projects.

CLOUD COMPUTING

Understands the use of cloud infrastructure as a service (IaaS), platform as a service (PaaS) and software as a service(SaaS).

Is able to provide input into cloud strategies to ensure information and data integrity, reliability and security.

DATA SKILLS

Demonstrate your experience against all questions for 4 of the NAA Information Management Professional capabilities below:

DATA GOVERNANCE

Understands strategic enterprise data needs and data governance strategy and is able to support data governance initiatives.

Understands that data governance is fundamental to information governance.

Is able to identify and resource professional data roles, including data stewards.

DATA LITERACY

Is able to champion data literacy by supporting and resourcing appropriate tools and continual professional development for research and analysis.

Understands privacy and ethical implications for sharing information and ensures that safeguards are in place to protect it.

DATA ANALYSIS

Is able to set standards for data analysis tools and techniques and ensures compliance.

Understands the link between corporate data requirements and the need to establish, modify or maintain data structures and their associated components.

DATA QUALITY MANAGEMENT (DQM)

Is able to promote data quality awareness.

Understands data audit techniques and approaches.

Oversees data audits in complex settings.

DATA ARCHITECTURE

Understands enterprise information needs and the importance of adequately resourcing their development and management.

Understands and supports the development and maintenance of the enterprise data model.

DATABASE DESIGN AND DATA MODELLING

Is able to develop strategies for database technology.

Is able to support the development, use or operation of database management system tools and facilities.

Understands how database design and data modelling assist the organisation to support business outcomes.

REFERENCE AND MASTER DATA MANAGEMENT

Is able to support the development, use and maintenance of reference and master data.

Understands quality reference and master data enables efficient exchange across systems and improves interoperability.

DATA TOOLS AND PROGRAMMING

Understands a wide range of contemporary data science and analytical tools.

Is able to manage staff that use advanced technical skills and critical analysis to determine issues and solve complex problems in data technology management.

REFEREES*

Please save your application and submit using the submit form and the Membership Committee will be in touch with you shortly.